Room/Hall Occupancy Safety Guidelines

Fire emergencies are dynamic and can evolve quickly into life-threatening situations. Student rooms, hallways and lounges should always have a clear exit route that is not obstructed by debris or furniture.

The erection of lofts and the use of stilts and other devices to elevate beds and other furniture is prohibited. For safety reasons, furniture in the rooms must be used as designed by the manufacturer, i.e., beds may not be placed on top of wardrobes. For health reasons, mattresses may not be placed on the floor. Furniture arrangements must permit easy access and egress from the room at all times.

Contact the Campus Safety and Security Office at (919)416-2711 or the Director of Residential Education at (919)416-2847 for more information regarding room/hall occupancy and safety guidelines.

Review the following items and restrictions for safety reasons:

1. Prohibited items in student rooms:
   - Cigarettes, cigars, and other tobacco or smoking products
   - E-cigarettes and vaporizers, associated refill cartridges
   - Matches, lighters, and other flame-producing devices
   - Incense and incense burning devices
   - Candles (regardless of if the student intends to light it)
   - Hot plates, hot pots, coffee makers and electric kettles
   - Microwave ovens
   - Toaster ovens, toasters
   - Popcorn poppers
   - Deep fat fryers
   - Sandwich makers
   - Rice Cookers
   - Electric grills
   - Portable heaters
   - Electric blankets
   - Wicker or plastic lampshades
   - Extension cords (surge protectors are permitted)
   - Ceiling fans and dimmer switches
   - String lights (LED lights are permitted)
   - Halogen lamps
   - Irons or steamers for clothing
   - Fog or smoke machines
• Humidifiers or dehumidifiers (may only be used with a doctor’s statement and prior approval from the Director of Residential Education and Housing or the Director of Plant Facilities.)
• All appliances exceeding 200 watts unless approved by the Director or Asst. Director of Plant Facilities.
• Water balloons, waterfalls, pools, water spraying devices
• Live greenery, Christmas trees
• Possession, storage, manufacture, use, sale, or distribution of firearms, fireworks, explosive material, ammunition, BB and pellet guns, paint guns, knives, martial arts weapons, and all other dangerous weapons are prohibited in residence halls.

2. Use of decorations in student rooms and on hall:

• All decorations (to include artificial greenery such as wreaths) must be non-combustible, inherently flame resistant or treated with an approved fire retardant in accordance with the manufacturer’s specifications that will pass NFPA 701 test.
• Decorative materials shall not exceed 10% of the aggregate of wall and ceilings.
• No decorations/items of any kind shall be affixed to or cover any emergency light, pull station, fire extinguisher, AED, sprinkler pipe, sprinkler head, smoke detector, carbon monoxide detector, strobe light, emergency exit signage or any other emergency device.
• No decorations/items of any kind shall cover, impede or hide emergency exit doors or prevent egress.

3. Use of the following items is permitted in the resident hall lounges:

• A microwave is provided in each residence hall lounge for student use. Irons/portable ironing boards, coffee makers, toasters, and rice cookers may be used in residence hall lounges.

4. Use of the following items is permitted in student dorms:

• Each student may bring a personal refrigerator to use in their room so long as the combined capacity for the refrigerators in the room does not exceed 4.4 cubic feet and the combined amperage for the refrigerators in the room does not exceed 2 amps. Families should communicate prior to move-in day to ensure these requirements are met. Refrigerators must be plugged directly into a wall outlet. Questions regarding appliances should be directed to the Director of Residential Education and Housing.

Helpful Reminders:
All electrical appliances shall be UL approved and maintained in good condition. Numerous electrical devices plugged into one outlet or extension cord may cause a circuit overload or may cause overheating of the electrical appliances. Use an electrical outlet strip with a built-in surge protector or circuit breaker whenever more than one device is powered by that cord.

Cellular phone chargers should be in good working condition without exposed wires. Cords should not be taped or modified to prolong use.

**Disregard of the School’s safety procedures constitutes a violation of the Code of Student Conduct and could result in a Level II or III violation for endangering others.**