The North Carolina School of Science and Mathematics is an exceptional school. Opportunities and challenges abound, allowing for the bright and dynamic people enrolled in the School to excel. Examples are apparent not only on special occasions, but also in daily life. The academic opportunities provide a unique and exciting learning experience in a residential setting that provides for students’ needs and enhances their intellectual growth.

The students selected to attend the North Carolina School of Science and Mathematics bring with them a variety of backgrounds and expectations. The School is committed to working cooperatively with students and their parents or guardians to create the best possible environment. A major goal of NCSSM is enabling students to live independently. NCSSM offers many opportunities for students to grow as individuals, and they will have many opportunities for greater personal responsibility. With the increase in freedom comes the challenge of making positive decisions.

The NCSSM Code of Student Conduct exists to guide and inspire the entire community’s decision-making process. This code provides students, parents/guardians, school employees, and the public with expectations for community behavior. All students are responsible for conducting themselves in a manner that helps enhance an environment of learning in which the rights, dignity, worth, and freedom of each member of the academic community are respected.

The NCSSM Code of Student Conduct embodies the School’s commitment to follow the fundamental principles of integrity, responsibility, and respect. As community members, we agree at all times to be honest, kind, and respectful of people, property, and the free exchange of ideas. As good citizens, we will strive to reach our full potential and make NCSSM a better place.

Any member of the NCSSM community who witnesses an incident that violates the above fundamental principles has the right and the responsibility to address that behavior. No written document can provide for all circumstances; therefore, the exercise of discretion and good judgment is expected. The primary consideration in each decision must be “What is best for the community?”

The Code of Student Conduct does not restrict in any way the authority of the Administration to make rules for the governance and operation of the School or the authority of other employees to make rules as are necessary for their respective areas of responsibility.

As a constituent institution of The University of North Carolina, NCSSM embraces and strives to uphold the freedoms of expression and speech guaranteed by the First Amendment of the U.S.
Constitution. The School and University have the right under appropriate circumstances to regulate the time, place, and manner of exercising these and other constitutionally protected rights. The School reserves the right to administer discipline if it is made aware of violations occurring off campus when students have signed out with parental permission.

DISCIPLINARY PROCEDURES

Violations of School policies, rules or regulations, or federal, state, or local law may result in a violation of this NCSSM Code of Student Conduct and imposition of sanctions. In relation to students, the School defines three levels of seriousness of violations, each with an appropriate range of responses.

LEVEL I

Definition and Examples:
Level I violations of the Code of Student Conduct are the minor, day-to-day incidents inherent in a residential community of several hundred students. Examples of Level I violations include, but are not limited to, excessive noise in the residence halls, failure to complete housekeeping assignments, violations of the curfew guidelines outside the scope of a Level II, violations of the Cellular Phone Use guidelines (see section D of the NCSSM Student Handbook), disregard for written or verbal instructions, excessive public display of affection (PDA), violations of safety procedures in the labs or on field trips, accumulated tardiness to class, and disruptions in class.

Procedures:
The staff person assigning the level must verbally notify the student that the behavior violates the accepted principles of behavior, allow the student an opportunity to provide an explanation and inform the student of the consequences of that behavior. All such violations must be documented in the disciplinary database within two academic days of the incident. The final disposition and sanction will be recorded in the disciplinary database as well.

Sanctions:
Sanctions for Level I violations include, but are not limited to, warnings, restricted movement about the campus, short-term confinement to the student’s hall or room, work detail, being asked to leave a classroom, loss of privileges for field trips, or loss of other special privileges.

Appeals:
If a student feels the disciplinary action taken was not warranted, the student may request an appeal. In general, the Associate Director of Judicial Affairs and Housing will handle appeals of residential violations and the Director of Academic Programs will handle appeals of academic violations. The request for appeal must be submitted in writing to the appropriate reviewer within three academic days of receipt of the written notification. The appeal must be for one of the following reasons: 1) applicable procedures were not followed; 2) the evidence introduced did not support the finding; or 3) the violation(s) did not justify the sanction(s). The Director or Associate Director will review the reasons for the request and respond in writing to the student within three academic days, unless extenuating circumstances are demonstrated. She/he may uphold, modify or dismiss the findings. All sanctions resulting from the violation which is being appealed shall be stayed until the process is
completed. The decision of the Director of Academic Programs or the Associate Director of Judicial Affairs and Housing is final. The final disposition and sanction will be entered into the disciplinary database.

LEVEL II

Definition and Examples:
Level II offenses are more serious violations of the Code of Student Conduct and must be reported as soon as practicable to either the Associate Director of Judicial Affairs and Housing or the Director of Academic Programs. In general, the Associate Director of Judicial Affairs and Housing (or designee) will handle residential violations and the Director of Academic Programs (or designee) will handle academic violations. Examples of Level II offenses include, but are not limited to, the following:

Academic Violations:
1. Academic dishonesty, which includes, but is not limited to, cheating, plagiarism, falsification or fabrication of data, unauthorized collaboration, or otherwise violating the guidelines on academic integrity as established in the teacher’s written course expectations;*
2. Accumulation of four or more unexcused absences (See Attendance Guidelines and Procedures in section B of the NCSSM Student Handbook).

Safety and Security Violations:
1. Unauthorized access to classrooms, any areas after designated hours, and all off-limit areas at any time (See Unauthorized Access in section D of the NCSSM Student Handbook);
2. Use or storing of a motorized vehicle within twenty-five miles of NCSSM without permission from the Director of Campus Resources;
3. Walking, running or biking alone off campus (See Walking Off Campus in section D of the NCSSM Student Handbook);
4. Possession or use of another community member’s access pass.

Other Violations:
1. Disrespectful, rude, or disruptive behavior (whether physical, verbal, or by the use of electronic equipment) toward a member of the School community or visitor to the campus;
2. Repeated Level I violations (three of the same during any trimester or total of five for the year);
3. Smoking, possession or use of tobacco products, on or off campus, while under the jurisdiction of the School;
4. Falsification or lying to faculty/staff;
5. Aiding or abetting others in carrying out Level II violations.

*All alleged instances of academic dishonesty must be reported by the teacher to the Director of Academic Programs or the Associate Director of Judicial Affairs and Housing. The Director will make a determination of whether and, if so, how the teacher should handle the situation directly with the student, or whether there should be an informal Level II hearing.

Procedures:
When a faculty member, student life instructor, or other appropriate staff member is made aware that a Level II violation has occurred he/she will speak with the student to address the behavior and
collect evidence and incident reports. The Associate Director of Judicial Affairs and Housing or Director of Academic Programs, upon notification of a possible Level II violation, will review the evidence and incident reports and confer with each other to determine if there is sufficient cause to believe a Level II violation has occurred. If there is sufficient cause, the Director or Associate Director will issue a formal charge to the student in writing within five academic days and will resolve the Level II allegation in one of the following ways: 1) if the student does not contest the charge(s), thereby waiving any further hearing, the Director or Associate Director will issue a sanction based on investigatory information already gathered; or 2) if the student contests the validity of the charge(s), the Director or Associate Director will hold an informal hearing with the student and other relevant participants. In general the Director of Academic Programs will serve as the Hearing Officer for academic violations and the Associate Director of Judicial Affairs and Housing will serve as the Hearing Officer for residential violations.

Any hearing will be held as soon as possible, but not less than five (5) academic days, after notification to parents and guardians, unless otherwise agreed to by the student. Upon request by the student, the Hearing Officer may, but is not required to, grant an extension, which may be for up to five (5) additional days. At the hearing, the Hearing Officer will consider all incident reports and written statements, and may hear testimony from the student and from witnesses. Federal and State Rules of Procedure and Evidence do not apply to Level II hearings. All Level II hearings shall be recorded.

The Hearing Officer will make a decision on the validity and seriousness of the charge and will be fully responsible for assigning appropriate sanctions, including any academic penalty. The Hearing Officer must render a decision as to whether a preponderance of evidence supports a finding that the student committed the violation and, if warranted, assign an appropriate sanction, within five academic days after the hearing, unless extenuating circumstances are demonstrated. The student and parent or guardian shall be notified of the Hearing Officer’s decision. The results of the informal hearing will also be entered into the disciplinary database.

Sanctions:
Sanctions for Level II violations may include, but are not limited to, written warnings, probation, restricted movement about the campus, the loss of academic credit for invalidated assignments, confinement to student’s hall or room, work detail, loss of privileges for field trips or school related travel, loss of the privilege to participate in interscholastic athletics, academic competitions, or in other activities representing the School, loss of opportunity to participate in summer programs, repayment for damages to property, and the loss of other special privileges as appropriate.

Appeals:
If the student feels the findings were not warranted, the student may appeal to the Vice Chancellor for Student Life or the Vice Chancellor for Academic Programs. In general, the Vice Chancellor for Student Life will handle the appeal of residential violations and the Vice Chancellor for Academic Programs will handle the appeal of academic violations. All sanctions resulting from the violation which is being appealed shall be stayed until the process is completed. The appeal must be submitted in writing within three academic days and must be based on one or more of the following reasons: 1) applicable hearing procedures were not followed; 2) the evidence introduced did not support the finding; 3) the violation(s) did not justify the sanction(s). The Vice Chancellor will review the written request, the record of the hearing, the collected evidence and any other documented evidence considered by the Hearing Officer. She/he may meet with the student prior
to rendering a decision. The Vice Chancellor will respond in writing to the student within three academic days of the request for review. If extenuating circumstances are demonstrated, the final administrative decision may be issued within 10 academic days. She/he may uphold, modify or dismiss the findings. The final disposition and sanction will be entered into the disciplinary database and the student’s parents or guardians and members of the student’s Support Team will be notified of the results of the appeal. Other staff may be notified if appropriate. The decision of either Vice Chancellor is final.

All disciplinary hearings and appeals for Level II violations are closed meetings. Students charged with a Level II offense may, at their own expense, be represented by an attorney or a non-attorney advocate, who may fully participate in the hearing to the same extent the student would be allowed to participate. Attorneys and non-attorney advocates may not attend hearings involving alleged academic dishonesty, unless the charge of academic dishonesty is also the subject of pending criminal charges, in which case an attorney may attend the hearing, but in an advisory capacity only. If a student wishes to be represented by an attorney or a non-attorney advocate, he or she must comply with the requirements of the “Participation of Attorney or Non-Attorney Advocate” section of this Policy.

**LEVEL III**

**Definition and Examples:**
Level III offenses are the most serious violations of the Code of Student Conduct and may result in dismissal from NCSSM. Alleged Level III violations must be reported as soon as practicable to the Associate Director of Judicial Affairs and Housing or the Director of Academic Programs. In general, the Associate Director of Judicial Affairs and Housing will handle residential violations and the Director of Academic Programs will handle academic violations. Examples of Level III offenses include, but are not limited to, the following:

**State or Federal Law Violations:**
1. Possession, transportation or use of a controlled substance, misuse of prescription drugs, or possession of drug paraphernalia on or off campus while under the jurisdiction of the School;
2. Possession or consumption of an alcoholic beverage or possession with intent to sell or distribute on or off campus while under the jurisdiction of the School;
3. Theft, destruction or misuse of State or personal property;
4. Possession of a weapon (see Weapons in section D of the NCSSM Student Handbook);
5. Physical or sexual assault;
6.† Violation of the NCSSM Policy 7130, Student Anti-Harassment Policy.

†In determining whether student conduct violates these provisions, all relevant facts and circumstances shall be considered. Care must be exercised in order to preserve freedoms of speech and expression, as articulated in current legal standards. Advice should be sought from the School’s General Counsel as appropriate.

**Academic Violations:**
1. Aggravated* academic dishonesty, or repeated instance of academic dishonesty after a prior Level II violation;
2. Accumulation of 8 or more unexcused absences (see Attendance Guidelines and Procedures in section B of the NCSSM Student Handbook).

Safety and Security Violations:
1. Unauthorized access to, altering of or tampering with computer files, or computer accounts, including the use of someone else’s computer account;
2. Unauthorized access to employees’ offices, computer areas, or another student’s room (see Unauthorized Access in section D of the NCSSM Student Handbook);
3. Possession or use of a grand master/sub master key or use of a universal access pass;
4. Tampering with, altering or vandalizing electronic access doors or hardware;
5. Activities which may place persons or property at risk, including use of open flames in residence halls, causing a fire or other hazard, or propping open exterior doors;
6. Major violations of the established in-residence curfew hours;
7. Being away from campus overnight without permission.

Other Violations:
1. Inappropriate sexual behavior other than Sexual Harassment or Sexual Violence (see Inappropriate Sexual Behavior in section D of the NCSSM Student Handbook);
2. Aiding or abetting others in carrying out Level III violations;
3. Violating the terms of probation from a previous Level II or Level III;
4. Repeated Level II violations (a third Level II residential violation during an academic year is a Level III violation);
5. Aggravated* Level II violations;
6. Violations of the Internet/Acceptable Use Policy (see Internet Use Policy in section K of the NCSSM Student Handbook).

*Possible aggravating factors include premeditation, potential for physical harm to persons, extent of damage or loss, recruitment of others’ participation, value of an invalidated assignment in calculation of the course grade, whether a repeated serious offense is involved, and prior disciplinary record.

Sexual Harassment and Sexual Violence:
Pursuant to Policy 7130, reports of sexual harassment and sexual violence¹ should be referred to the Title IX Coordinator for further investigation and processing under this Policy.

Procedures:
Upon notification of a possible Level III violation, the Associate Director of Judicial Affairs and Housing and the Director of Academic Programs will notify the Vice Chancellor for Student Life, the Vice Chancellor for Academic Programs, and the Director of Campus Resources, who will investigate and review the evidence to determine if there is sufficient cause to believe a Level III violation has occurred. After consultation between the Associate Director of Judicial Affairs and Housing and the Director of Academic Programs, the Associate Director of Judicial Affairs and Housing, upon finding cause to do so, shall formally issue charges to the student within 10 academic

¹“Sexual Violence” is defined as physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol or intellectual or other disability. A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, and sexual coercion.
days. Such charges shall include a statement of the violation alleged and an explanation of the three-step hearing process described below.

In cases involving allegations of student-on-student sexual harassment or sexual violence, the Title IX Coordinator shall work with the students and the administrators to ensure a prompt, equitable and thorough investigation, to discuss and implement appropriate interim measures, and to provide information to the students involved regarding available support and resources.

**STEP 1: ADMINISTRATIVE HEARING PROCESS**

The Administrative Hearing will be held as soon as possible, but not less than ten (10) academic days after notification to parents or guardians, unless otherwise agreed to by the student. Upon request by the student, the Hearing Officer may, but is not required to, grant an extension of up to ten (10) additional academic days. Either the Vice Chancellor for Academic Programs or the Vice Chancellor for Student Life shall act as the Hearing Officer. The Administrative Hearing shall include the student, the student’s parents or guardians, and any other administrative, professional or support staff member deemed necessary to conduct the hearing by the Vice Chancellor. Federal and State Rules of Procedure and Evidence do not apply to Level III hearings. All Level III hearings shall be recorded.

The Hearing Officer shall review all incident reports and written statements, and shall hear the student’s testimony. The Hearing Officer may also hear and consider testimony from other witnesses. If it is determined by a preponderance of the evidence that a Level III violation did not occur, the violation may be reduced to a Level II or a Level I, or the charges may be dismissed. The student, parents or guardians and Student Support Team will be notified. If it is determined by a preponderance of the evidence that a Level III violation did occur, the administrator will issue appropriate sanctions.

In cases involving allegations of student-on-student sexual harassment or sexual violence, both the accuser and the accused student shall be afforded the same due process rights and the same opportunities to give testimony, respond to testimony, and present witnesses.

All disciplinary hearings or appeals for Level III violations are closed meetings. If witness testimony or documents are presented, both parties have the right to be present during the presentation. Students charged with a Level III offense may, at their own expense, be represented by an attorney or a non-attorney advocate, who may fully participate in the hearing to the same extent the student would be allowed to participate. Attorneys and non-attorney advocates may not attend hearings involving alleged academic dishonesty, unless the charge of academic dishonesty is also the subject of pending criminal charges, in which case an attorney may attend the hearing, but in an advisory capacity only. If a student wishes to be represented by an attorney or a non-attorney advocate, he or she must comply with the requirements of the “Participation of Attorney or Non-Attorney Advocate” section of this Policy.

**Sanctions:**

Responses to a Level III violation may include, but are not limited to, long-term restrictions of movement within the campus, loss of academic credit for invalidated assignments, additional work or community service, loss of leadership position, loss of privileges for off-campus or overnight
travel, prohibition from participation in interscholastic athletics or representing the School in any official manner, extended probation leading to dismissal if the terms are violated, and dismissal, even on a first offense. School-imposed sanctions do not preclude criminal referral for the same violation.

**STEP 2: APPEALS**

If the student does not accept the sanctions, he/she may appeal the decision. This appeal must be made in writing to the Hearing Officer within two academic days of receiving the decision and state clearly any information pertinent to the appeal. The basis for the appeal must be for one or more of the following: 1) applicable hearing procedures were not followed; 2) the evidence introduced did not support the finding; 3) the violation(s) did not justify the sanctions. All sanctions resulting from the violation which is being appealed shall be stayed until the process is completed.

In cases involving allegations of student-on-student sexual harassment or sexual violence, both the accuser and the accused student shall have the right to request a review of the Hearing Officer’s decision.

**Appeal Process:**

If the student files a timely appeal, the Vice Chancellor for Academic Programs and Vice Chancellor for Student Life shall jointly determine whether a Judicial Review Board will be convened to review that identified issue(s) no earlier than three, but no later than five, academic days following the reception of the appeal. The date may be extended either by the School or upon request of the student, parents or guardians, if extenuating circumstances are demonstrated.

If the appeal is granted, the record of the Administrative Hearing shall be referred to the Judicial Review Board, which shall determine whether the student has shown by a preponderance of evidence that the appealed sanction was materially flawed because 1) applicable hearing procedures were not followed; 2) the evidence introduced did not support the finding; or 3) the violation(s) did not justify the sanctions. It is not the purpose of the Judicial Review Board to second-guess the professional judgment of the Hearing Officer or colleagues responsible for making administrative decisions. The Judicial Review Board’s decision shall be based solely on the record created at the Administrative Hearing, unless the Board determines that, in its discretion, it needs to meet with the student or hear additional testimony. If the Judicial Review Board does determine that it needs to hear additional testimony from the charged student, then the student may be represented by a fully participating attorney or non-attorney advocate at the meeting.

In cases involving allegations of student-on-student sexual harassment or sexual violence, if the Judicial Review Board meets with either the accuser or the accused student, or with witnesses for either party, then the other party shall be given the opportunity to respond to any additional information gathered by the Board.

The pool from which Judicial Review Board members shall be drawn shall be comprised of: four (4) faculty members, four (4) student life instructors, four (4) senior students, and two (2) Vice Chancellors (Student Life and Academic Programs). The Faculty Senate shall appoint the faculty members, who shall serve staggered two-year terms. The Associate Director of Judicial Affairs and Housing shall appoint the student life instructors who shall serve staggered two-year terms. The Director of Academic Programs shall select the senior students in the spring of their junior year. The
Associate Director of Judicial Affairs and Housing and the Director of Academic Programs are responsible for training the pool of potential members of the Judicial Review Board.

Each Judicial Review Board shall consist of four members: one faculty member, one student life instructor, one student and one Vice Chancellor, impaneled by the Director of Academic Programs, except when either the charged student or the school requests that no student member participate due to the sensitive nature of the charge(s) or information to be presented, in which case a second faculty member or student life instructor will serve. The Vice Chancellor who is impaneled shall not have served as the Administrative Hearing Officer who issued the sanction that is being appealed. The Vice Chancellor acts as a non-voting but active participant throughout the appeal process and is present to make sure proper procedures are followed. After considering the student’s appeal, the record of the proceedings, and any additional testimony heard, the Judicial Review Board will make a recommendation to the Vice Chancellor in attendance on whether to uphold or overturn the Hearing Officer’s decision. The Vice Chancellor may accept, reject or modify the Judicial Review Board’s recommendations.

The Vice Chancellor in attendance will meet with the student and the parents or guardians, if possible, to render the final decision within two academic days unless extenuating circumstances are demonstrated. An official written notification of the findings and the sanctions will be forwarded to the student, parents or guardians, and members of the Student Support team, Registrar and any other appropriate staff. The results also will be entered into the disciplinary database. All Level III Judicial Review Board meetings shall be held in closed session.

**STEP 3: REQUEST FOR CHANCELLOR REVIEW**

If the student feels the decision and/or sanctions are not warranted, the student may request a review by the Chancellor. The request for review must be submitted to the Chancellor in writing within three academic days of receiving the decision. The request for a review must be based on one or more of the following criteria: 1) applicable hearing procedures were not followed; 2) the evidence introduced did not support the finding; and 3) the violation(s) did not justify the sanctions. All sanctions resulting from the violation which is being reviewed shall be stayed until the process is completed.

The Chancellor will review the evidence and hearing record and will render a decision within five academic days of receipt of the request for review. If extenuating circumstances are demonstrated, the Chancellor’s decision may be issued within 10 academic days. The Chancellor may uphold, modify or dismiss the findings and/or sanctions. The Chancellor may, in his or her discretion, meet with the student prior to rendering the decision. If the Chancellor does determine that additional testimony from the charged student is necessary, then the student may be represented by a fully participating attorney or non-attorney advocate when meeting with the Chancellor. In cases involving allegations of student-on-student sexual harassment or sexual violence, if the Chancellor meets with either the accuser or the accused student, the Chancellor shall also meet with the other party.

A written copy of the Chancellor’s decision shall be provided to the student, parents or guardians, Registrar, members of the Student Support Team and any appropriate staff. The decision of the Chancellor is final.
INTERIM SEPARATION

Given the size of our campus and our student body, it may be necessary in certain instances of serious student misconduct to separate the student or students involved from each other and from campus. This separation serves to preserve the integrity of the administration’s investigation into the misconduct, lessens the probability of greater or continued disruption to the educational program, and may prevent threats to the health and safety of the members of our community.

If the Vice Chancellor for Academic Programs or the Vice Chancellor for Student Life witnesses or is made aware of any serious violation(s) which may impact the health or safety of any member of the NCSSM community, including, but not limited to, possession, trafficking and/or use of drugs or alcohol; possession or use of a weapon; or behavior which threatens the safety of a student, staff member or property, the Vice Chancellor may immediately send the student home to his or her parent or legal guardian. If the misconduct involves alcohol use or possession, the Vice Chancellor will decide, depending on the circumstances, if such a separation is warranted. This interim separation measure is not a penalty, and is not proof of the student’s responsibility for the misconduct. The interim separation may occur prior to the issuance of a formal charge regarding the conduct.

Either the Vice Chancellor for Academic Programs or the Vice Chancellor for Student Life, or his or her designee, will meet with the student to explain the circumstances and to hear the student’s reasons, if any, why the interim separation is not warranted. The Vice Chancellor may defer the interim separation. If she/he determines the interim separation is warranted, the parent or guardian will be notified and arrangements will be made as quickly as possible to remove the student from campus for up to three academic days. At the end of each three-day period, the Vice Chancellor will review the case to see if continued separation is warranted. The interim separation will also be reviewed after the Administrative Hearing and any subsequent appeal hearing.

During the period of the interim separation, the student will have the right to communicate with his/her teachers in order to make up academic work including trimester or final examinations. However, separated students cannot return to campus except for their hearing, cannot attend NCSSM-sanctioned events on or off campus, and lose all NCSSM privileges.

PARTICIPATION OF ATTORNEYS AND NON-ATTORNEY ADVOCATES

Pursuant to N.C.G.S. § 116-40.11, students or student organizations that have been formally charged by the School with a misconduct violation other than academic dishonesty have the right to be represented, at their own expense, by an attorney or non-attorney advocate during any disciplinary procedure set forth in this Code of Student Conduct. The attorney or non-attorney advocate may fully participate in the disciplinary procedures only to the extent afforded to the student or student organization he/she represents.

When scheduling the disciplinary proceedings, the School will make reasonable efforts to accommodate attorneys or non-attorney advocates, but the availability of students or student organization members, witnesses, necessary administrators and Judicial Review Board members may take priority.
Prior to any disciplinary proceeding at which a student wishes to be represented by an attorney or non-attorney advocate, the student must submit to the Associate Director of Judicial Affairs and Housing the following:

1. Notice of the identity of the attorney or non-attorney advocate;
2. Notice of whether the representative is a licensed attorney or a non-attorney advocate;
3. An address, telephone number, and email address where the representative may be contacted;
4. A written, signed authorization that meets the requirements of a valid consent as specified by the Family Educational Rights and Privacy Act (“FERPA”);
5. A signed certification by the attorney or non-attorney advocate stating that he or she has read in their entirety and understand the applicable provisions of the Code of Student Conduct and Section 700.4.1 if the UNC Policy Manual.

Attorneys and non-attorney advocates may not delay, disrupt, or otherwise interfere with the disciplinary procedures described in the Code of Student Conduct.

An attorney or other individual representing the School may participate in any disciplinary procedure in which a licensed attorney advocate or non-attorney advocate represents a student or a student organization.

SPECIAL CASES

A. Charges against multiple students involved in the same incident may be heard in a single case only if each charged student consents to such a proceeding.
B. When a student with a disability is charged with a violation, the School will assure all applicable requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act are met.
C. The School will report all suspensions and expulsions to the Suspensions and Expulsions Database maintained by the University of North Carolina.
D. The disciplinary status of any student leaving the School under pending or for valid charges regarding behavior which indicates that the student’s continued presence on the campus constitutes a clear threat to the safety of other students or employees shall be reported by the Registrar to the receiving school.
E. Upon written request of a student charged with a Level II or Level III violation, any hearing official or panel member who has a conflict with, bias about, or an interest in a case must recuse himself/herself. The request should specify in detail the grounds for the challenge. If the official or panel member refuses to recuse himself/herself, the Vice Chancellors for Academic Programs and Student Life will jointly make the recusal decision. Alternatively, if the Vice Chancellor for Academic Programs or Student Life refuses to recuse himself/herself, the Chancellor will make the recusal decision. The recusal decision shall be made within five calendar days and, if necessary, a substitute appointed. Scheduled hearings may be delayed for a reasonable period of time to accommodate a student’s request for recusal of a hearing officer or panel member.
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