

**NORTH CAROLINA SCHOOL OF SCIENCE AND MATHEMATICS
EMERGENCY SUSPENSION CONFERENCE**

Student Name _____ Date _____ Time _____
Parent(s)/Guardian(s) _____ Administrator _____
in attendance _____
Others in Attendance _____

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|---|
| Cause for concern(s): |
| Summary of Student's response to the cause for concern(s) and any reasons why she/he should not be emergency suspended: |
| Additional comments: |

Decision: (check one):

- Suspension deferred
- Emergency Suspension for _____ day(s) (up to 3 academic days) effective immediately through 5 p.m. on _____ as authorized by _____.

Review of the Emergency Suspension will be conducted by the Vice Chancellor for Administration, Academic Programs or Student Life no later than _____ (last day of the suspension). You will be contacted by the Vice Chancellor on the next academic day. She/he will clarify any questions you may have. You may submit additional information to be reviewed. Review may occur by phone, in person, or based on the paper record.

Conditions of the Emergency Suspension:

- You may not return to campus for any reason except for scheduled Emergency Suspension review meetings and/or hearings.
- You may not attend NCSSM sanctioned events off campus.
- You are expected to continue your academic work and will have the opportunity to make up missed work and exams.
- You may not access the NCSSM computer network except to complete academic work and communicate with NCSSM staff. All electronic communication with the NCSSM community is subject to the Acceptable Usage Policy located in the Student Handbook.

Charges and Administrative Hearing:

If charges are warranted under the Code of Conduct, you will be notified by the Director of Campus Resources within 10 days and be provided an explanation of the hearing process.

I participated in the Emergency Suspension Conference.

Student: _____ Vice Chancellor or designee _____

Parent/Guardian: _____

Attachment: NCSSM Code of Conduct

CC: Student and Parent/Guardian
Director of Campus Resources & Security
Chief Information Officer