

**North Carolina School of Science and Mathematics External Programs Office of Research**

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----- Yes/No Checklist When Considering Research Projects -----

Name/Description of study:

NCSSM contact for this study:

- \_\_\_\_ 1. Will the study benefit us directly or indirectly by providing important information?
- \_\_\_\_ 2. Is privacy of our students and staff insured?
- \_\_\_\_ 3. Are there any research on human subjects issues?
- \_\_\_\_ 4. Are there any other research issues (animals, tissue use, pathogens, controlled substances, recombinant DNA)?
- \_\_\_\_ 5. Does the research involve hazardous substances or devices that require review of safety standards or proper operational procedures?
- \_\_\_\_ 6. Are there any ownership of data issues?
- \_\_\_\_ 7. Do we need to see the study report before it is printed?
- \_\_\_\_ 8. Will our name be used in connection with this report?
- \_\_\_\_ 9. Will data collection be disruptive to our academic or residential programs?
- \_\_\_\_ 10. Once participants are selected, is participation volunteer?
- \_\_\_\_ 11. Is researcher requesting any school electronic file data?
- \_\_\_\_ 12. Are the research methods described sound?
- \_\_\_\_ 13. Are the proposed questions minimally intrusive?
- \_\_\_\_ 14. Will participation in this study require an inordinate amount of time or resources from affected divisions?
- \_\_\_\_ 15. Are turn around times for forms reasonable?
- \_\_\_\_ 16. If this data were inadvertently released would it be harmful to participants or the institution in any way?
- \_\_\_\_ 17. Are the researchers/their organization credible?
- \_\_\_\_ 18. Have we been clear about what we will and will not do by when?

Action:

Signature:

Date: